

АНГЛІЙСЬКА МОВА (ІНФОРМАЦІЙНІ ТЕХНОЛОГІЇ)

- 1. Complete the sentence “Business is an organized approach to _____ costumers with the goods and services they want”.**
 - provide
 - resulting
 - challenging
 - working
- 2. Find the Ukrainian equivalent to the word combination “monkey business”:**
 - мавпячий бізнес
 - шахрайство
 - великий бізнес
 - малий бізнес
- 3. Complete the sentence “Businesses rely on effective _____ to ensure that they hire and keep good employees, and that they are able to respond the conflicts between workers and management”.**
 - human source manage
 - human manager
 - human resource management
 - business work
- 4. Find the Ukrainian equivalent to the word combination “booming business”:**
 - успішний бізнес
 - поганий бізнес
 - шалений бізнес
 - бідний бізнес
- 5. Find the English equivalent to the word combination “добре оплачувана робота”:**
 - good money
 - well-money work
 - fine payed work
 - well-paid work
- 6. Find the Ukrainian equivalent to the word combination “to mind one’s own business”:**
 - займатися своїми справами
 - відкривати бізнес
 - думати про бізнес
 - власний бізнес
- 7. Complete the sentence “The process of finding people for particular jobs is _____”.**
 - headhunter
 - employees
 - recruitment
 - workaholic

8. What does CV mean? :

- curriculum vitae
- curriculum vita
- correct vitae
- covering vitae

9. Find the English equivalent to the word combination “бути не в бізнесі”:

- to be in business
- to be out of business
- to work in business
- to be under business

10. What does HR mean? :

- human researches
- human rights
- human react
- human resources

11. Complete the sentence “A _____ should create enough interest to make the potential employer want to look at your application”. :

- letter of application
- curriculum vitae
- backgrounds
- experience

12. Find the Ukrainian equivalent to the word combination “letter of application”:

- лист – додаток
- резюме
- лист
- автобіографія

13. Find the Ukrainian equivalent to the word combination “covering letter”:

- анкета
- резюме
- супровідний лист
- лист-заява

14. Complete the sentence “A _____ includes a summary of your educational and academic backgrounds as well as teaching and research experience, publications, presentations, awards, honors and qualification”. :

- letter of application
- shortlist
- curriculum vitae
- offer

15. Find the English equivalent to the word combination “впевнений”:

- self-confident
- stubborn
- self-confidency
- spontaneous

16. Complete the sentence “We have all heard horror stories of interviewers asking job candidates _____, such as those about marital status, age and family status. These questions should not be asked, but it is up to you whether to answer them”. :

- good questions
- special questions
- inappropriate questions
- strange questions

17. Complete the sentence “You can follow the blocked and ____ punctuation style”. :

- open
- close
- fit
- wrong

18. Complete the sentence “There exist _____ basic types of interviews”. :

- six
- ten
- fifteen
- five

19. Find the Ukrainian equivalent to the word combination “team-player”:

- командний гравець
- простий гравець
- поганий гравець
- хороший гравець

20. Find the English equivalent to the word combination “впоратися з негараздами”:

- to fit in
- to handle adversity
- to loose control
- to try adversity

21. Complete the sentence “_____ is very important and whether we like it or not, it is the first thing people notice about us”. :

- apperiance
- self-confident
- experience

- honors

22. Complete the sentence “Make eye _____ with the interviewer when you are introduced”. :

- line
- distance
- contact
- complex

23. Complete the sentence “Arrive well _____ the interview time”. :

- before
- after
- later
- later than

24. Find the English equivalent to the word combination “кар’єрна перспектива”:

- career ladder
- career plan
- career prospects
- career break

25. Complete the sentence “_____ are moral beliefs of what is right or wrong”. :

- ethics
- psychology
- etiquette
- physics

26. Find the English equivalent to the word combination “акціонер”:

- stakeholder
- holder
- businessman
- shareholder

27. Complete the sentence “Companies have long _____ and codes of conduct saying how their managers and employees should behave”. :

- codes of ethics
- codes of behaviour
- codes of character
- codes of personality

28. Find the Ukrainian equivalent to the word combination “bribe”:

- знижка
- оплата
- хабар
- грошова винагорода

29. Find the Ukrainian equivalent to the word combination “stony silence”:

- мертва тиша
- велика тиша
- тишина
- глуха тиша

30. Find the English equivalent to the word combination “непередбачуваний”:

- predictable
- unpredictable
- unfair
- self-confident

31. Find the Ukrainian equivalent to the word combination “team-spirit”:

- командний дух
- командна гра
- могутня команда
- душа компанії

32. Find the Ukrainian equivalent to the word combination “ to establish rapport”:

- встановити постанову
- встановити рапорт
- встановити звіт
- встановити контакт

33. Find the English equivalent to the word combination “скорочувати(звільняти)”:

- to cut back
- to cut behind
- to cut in
- to cut with

34. Find the Ukrainian equivalent to the word combination “to take advantage of”:

- взяти відповідальність
- взяти перевагу
- скористатися
- переважати

35. Complete the sentence “He _____ the job by completing an application form and sending it in”. :

- applies in
- applies of
- applies for
- applies on

36. Complete the sentence “Common business operation divisions include production, _____, finance, and human resource management”. :

- marketing
- management
- business
- corporations

37. Find the Ukrainian equivalent to the word combination “adverse working conditions”:

- сприятливі умови праці
- робоча кондиція
- потрібні умови праці
- несприятливі умови праці

38. Find the English equivalent to the word combination “подати у відставку”. :

- to cut down
- to resign
- to hire
- to promote

39. Find the Ukrainian equivalent to the word combination “weird questions”:

- хороші питання
- цікаві питання
- дивні питання
- чудові питання

40. Find the English equivalent to the word combination “декілька (невелика кількість)”. :

- a handful of
- many of
- much of
- less of

41. Complete the sentence “My parents _____ each other since childhood”. :

- have known
- have knowing
- will know
- knew

42. Complete the sentence “Jack had ____ his project before Anna came from university”. :

- finish
- finished
- finishing
- finishes

43. Complete the sentence “Fiona has always ____ about living in a big city”. :

- dreams
- dream
- dreamt
- dreaming

44. Complete the sentence “Helen has just ____ Chris in the park”. :

- met
- meet
- to meet
- meted

45. Complete the sentence “ ____ you ever eaten papaya?”. :

- do
- did
- has
- have

46. Complete the sentence “Sam has just ____ from Italy”. :

- returned
- returns
- to return
- returning

47. Complete the sentence “He remembered that he _____ his umbrella at home”. :

- was forgotten
- had forgotten
- have forgot
- forgotten

48. Complete the sentence “I knew that Miranda had ____ to a new flat already”:

- moved
- moves
- move
- moving

49. Complete the sentence “ ____ can I buy books on the Internet”:

- what
- how
- which
- whom

50. Complete the sentence “ ____ told you such a joke?”:

- what
- how
- who
- where

51. Complete the sentence “ ___ you already read this article?”:

- have
- has
- do
- does

52. Complete the sentence “Tina and Carl have already _____ their new book”:

- written
- wrote
- write
- has written

53. Complete the sentence “I _____ these flowers before the beginning of the party”. :

- will have bought
- will has bought
- will bought
- will have buyed

54. Complete the sentence “By next November, I will _____ my promotion”. :

- has received
- received
- have receive
- have received

55. Complete the sentence “They will not have _____ back home by 8 o`clock”. :

- comes
- come
- comed
- came

56. Complete the sentence “Will you have _____ English by the time you get 18?:

- learn
- learnt
- learning
- learns

57. Complete the sentence “The robbers will have _____ all the money by the time anyone arrives”. :

- take
- takes
- took
- taken

58. Complete the sentence “Luke _____ sick for 2 weeks tomorrow”. :

- will be
- will
- will have been
- will have

59. Complete the sentence “Next year you will have ___ this car for twenty years”. :

- had
- have
- has
- having

60. Complete the sentence “We _____ in Paris for 12 years before we moved to America”. :

- has lived
- have living
- had lived
- had living